



FIRE SAFETY POLICY STATEMENT

1. POLICY AIMS

- 1.1 Cardiff Academy will take all steps necessary to minimise the risk of injury/damage due to fire in the case of all employees, students and visitors to The Academy.
- 1.2 The Academy will adhere to the requirements of The **Regulatory Reform (Fire Safety) Order 2005** [commencing 1st October 2006] and all other relevant fire safety regulations and codes of practice which come into effect after this date.

2. GENERAL PRINCIPLES

- 2.1 To establish, maintain and regularly review fire safety plans and fire risks.
- 2.2 To provide adequate and competent supervision of all activities involving fire risk.
- 2.3 To establish and maintain systems for consulting and informing staff and students regarding fire safety issues.
- 2.4 To maintain accurate records regarding all fire safety issues.

3. MANAGEMENT OF FIRE SAFETY

- 3.1 The Competent Person responsible for Fire Risk Assessment at Cardiff Academy is Mr Sajid Hussain
- 3.2 Mr Hussain is also responsible for;
 - Preparing/reviewing fire emergency plans and communicating these to staff and students at Cardiff Academy
 - Ensuring all fire-fighting equipment and fire detection systems at Cardiff Academy are adequate, regularly tested and maintained.
 - Ensuring all Cardiff Academy employees are adequately trained in fire safety procedures and in the use of fire fighting equipment.

